

Johnson - Smirke Building, 4 Royal Mint Court, London EC3N 4HJ

Tel: International +44 (0)20 7073 0423 UK: 0845 450 8992

**STUDENT DETAILS**Surname Mr / Mrs / Ms / Miss

Forename(s)

Date of birth / /

Address for correspondence/delivery

City Postcode

Contact tel no.

Email address

Previous tuition provider

Kaplan Financial student number

How did you find out about Kaplan Financial?

Existing student  Company policy  Recommendation Advertising  Mailshot  Newspaper article **EMPLOYER DETAILS**

Company name

Company reg no

Training manager's name

Work address

City Postcode

Tel

Email

**INVOICING ADDRESS**

(If different to the employer address above, please complete details of where you would like the invoice to be sent)

Contact name

Address

Postcode

**SPONSORED STUDENTS: EMPLOYER'S AUTHORISATION**

If the above employer is responsible for the payment of amounts, please complete the following:  
As employer of the student for whom this form is completed, we are responsible for payment of amounts due on receipt of the invoice and undertake to inform you in writing of any change to this arrangement. We understand that we are fully responsible for the payment of amounts due in all circumstances (including termination of employment or course cancellation). We confirm that we have read, understood and accept the terms and conditions detailed on [www.kaplanfinancial.co.uk](http://www.kaplanfinancial.co.uk).

Signed

Name

Position within the company

Date

Purchase order number

**HOW TO ENROL****BY PHONE**

If you are paying by credit or debit card please telephone:

International +44 (0)20 7073 0423 UK: 0845 450 8992

**BY POST**

Please complete all parts of this form in BLOCK CAPITALS and return to:

Johnson - Smirke Building, 4 Royal Mint Court, London EC3N 4HJ

**BY FAX**

Please complete all parts of this form in BLOCK CAPITALS and fax to:

+44 (0)20 7073 0421

**DATA PROTECTION ACT**

Your sponsor will be informed of your test results, progress and attendance unless your sponsor chooses not to receive this information.

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